Description:

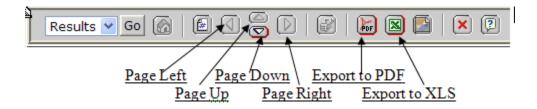
This report will list the authorized use for a specific allotment. The report contains the following groups of data:

- Core information: state/office administrating the allotment, identifier, name, plan type...
- Authorization information: which authorization is using the allotment and which office is administrating the authorization.
- Schedule information: for a given authorization the specific usage is listed

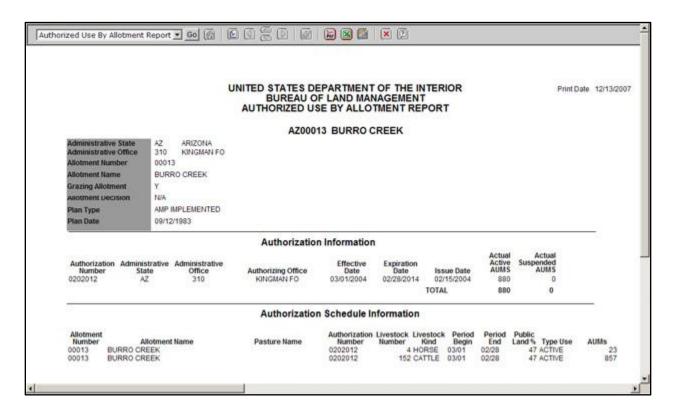
Procedure:

- Click "Run Reports" on the left menu.
- Choose "Authorized Use by Allotment".
- In the Select Office section, select any office by clicking on the row.
- All allotments for that office is displayed. You can select any allotment(s) by clicking on the allotment and clicking on the Add button.
- The selected allotments are displayed in the second box. Continue to add or remove allotments as needed.
- When you are done click on Run Report to submit your request.

Report Navigation:



Sample Report:



Version Aug 1, 2011